Vel Tech Rangarajan Dr Sagunthala R&D Institute of Science and Technology

Minutes of 8th Meeting of IQAC Committee

Date & Time: 26.05.2018 & 10.30 AM

Venue   :   Vice Chancellor Office

Meeting called to order at 10.30 AM by Chairman **Prof. Beela Satyanarayana,** Vice Chancellor

The Vice Chancellor welcomed the members of the IQAC committee.

Members attended the meeting

Prof. Beela Satyanarayana, Vice Chancellor

Dr. A. Koteswara Rao, Director Academics

Dr. E. Kannan, Registrar

Dr. P. Sarasu, Director Industry Relations

Dr. J. Francis Xavier, Controller of Examinations

Dr. A.T. Ravichandran, Professor, Mechanical

Dr. G. Vairavel, Professor, ECE

Dr. E.B. Perumal Pillai, Professor, Civil

Dr. N. Malarvizhi, Professor, CSE

Dr. S. Sivaperumal, Associate Professor, ECE

Mr. M. Rajeev Kumar, Associate Professor, CSE

Dr. D. Alen Jeba Dhas, Chief Librarian

Mr. K. Shanmuka Krishna Chaitanya, VTU 5242, IV Year Mechanical

Dr. A. Abudhahir, Director (QA) and Dean (FME), Members Secretary (IQAC)

Members who could not attend the meeting

The members, who haven't attended the meeting, conveyed their leave of absence to the Chair/ Member secretary.

Dr. Amala Justus Selvam, Professor, Auto

Dr. B. Jeyaprabha, Professor, MBA

Approval of Agenda

Motion: To approve the agenda for 8th meeting of IQAC was held on 26th May 2018

Resolved: Agenda for the meeting on 26th May 2018 approved without modification.

Vote: Motion Carried.

The detailed discussion of agenda item #8.4, Action(s) to be taken and Person(s) responsible are given below.

Item #8.4: AQAR for the academic year 2017-18	
Presented/ Brought forward by: DQA	
Suggestions given by: DCC	
Discussion: DQA informed that the AQAR is normally submitted between the month of February and April. He further added that the next AQAR should be submitted before December, because the process has been changed. Hence, it has to be submitted in the new NAAC Portal. Since the process is new, he requested all the directors to extend their support by giving the data at the earliest, so that it can be uploaded with the current process. DCC requested to give previous AQAR, so that it can be used as reference.	
Action(s) to be taken	**Person(s) responsible**
a) To submit required data to IQAC Office for preparing AQAR	Concerned Directorate heads
b) To analyse and submit AQAR before December 2018	DQA

The detailed discussion of agenda item #8.5, Action(s) to be taken and Person(s) responsible are given below.

Item #8.5: Curricular Aspects & Teaching, Learning and Evaluation
Presented/ Brought forward by: DA
Suggestions given by: VC
Discussion: DA proposed about introducing new UG programmes in Sciences and Humanities. VC suggested to go for PG programmes initially, since the departments have qualified faculty in good number. Further it was discussed about the number of programmes to be offered.

The detailed discussion on agenda item # 8.6, Action(s) to be taken and Person(s) responsible are given below.

Item #8.6: Research, Consultancy and Extension

Presented/ Brought forward by: DRD

Suggestions given by: VC

Discussion:
DRD presented about the Research, Consultancy and Extension. She also mentioned that the number of publications are less and requested the Deans and HoDs to motivate the faculty members to publish papers. She also pointed out that time spending for research and teaching should not conflict. VC suggested that the workload of each faculty shall be reviewed and take necessary steps to promote research activities in the campus.

Action(s) to be taken	Person(s) responsible
a) To motivate faculty towards research publications	Concerned Deans and HoDs

The detailed discussion on agenda item #8.7, Action(s) to be taken and Person(s) responsible are given below.

Item #8.7: Student Support and Progression

Presented/ Brought forward by: DCC

Suggestions given by: Mr. Viswanathan

Discussion:
DCC presented the statistics of number of students placed in various companies. Mr. Viswanathan pointed out that the placements in core companies are less and also suggested to give training specific to core companies.

Action(s) to be taken	Person(s) responsible
a) To train students for placement in Core companies	DCC

The details of reported items are given below.

Item #8.8: Items for Reporting (Accreditation)

Presented/ Brought forward by: DQA

Description:
- NBA- expert committee visit finished, waiting for result.

The following two B.Tech programmes were accredited by NBA for three years from 2017-2018 to 2019-2020 under Tier I
- o Aeronautical Engineering
- o Mechanical Engineering

Self-Study Report (SAR) report was submitted to the NBA for the following four B.Tech Programmes:
- o Automobile Engineering
- o Civil Engineering
- o Computer Science & Engineering
- ❖ Electronics & Communication Engineering

Item #8.9: Ranking and Rating Received

Presented/ Brought forward by: DQA

Description:

National Institutional Ranking Framework (NIRF) ranked "Vel Tech Rangarajan Dr. Sagunthala R&D Institute of Science and Technology", Chennai as 77th in Engineering category. The institution is also ranked as band 101-150 under University category.

Times – i3RC -Top Engineering Institutes Ranking Survey, 2017

- o 12th Rank - i3RC Times Top 100 Engineering Institute Rankings 2017
- o 5th Rank - i3RC Times Top 50 Private Engineering Institute Rankings 2017
- o 3rd Rank - i3RC Times Top Engineering Institute Rankings 2017 - (South Zone)

The Week- Hansa Research Best University Survey 2018
- o Private & Deemed Multi-Disciplinary Universities – 27th in India
- o Multi-Disciplinary Universities – 27th in South Zone
- o Private & Deemed Multi-Disciplinary Universities – 9th in South Zone

---

Item #8.10: Quality related Programmes organized/ attended

Presented/ Brought forward by: DQA

Description:

- ❖ Dr.A.Koteswara Rao, Dr.A.Abudhahir and Dr.P.Sarasu attended CDIO Asian Regional Meeting at Vietnam on 12th, 13th & 14th of March 2018.

Item #8.11: Awards
Presented/ Brought forward by: DQA
Description: • Higher Education Review - University of the Year 2017 (Industry Interactions) • 11th ASSOCHAM Higher Education Summit & National Excellence Awards 2018

Item #8.12: AISHE 2018-19
Presented/ Brought forward by: DQA
Description: DQA announced that uploading the data of university for AISHE 2018-19 is in progress.

The detailed discussion on agenda item #8.14, Action(s) to be taken and Person(s) responsible are given below.

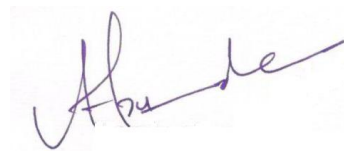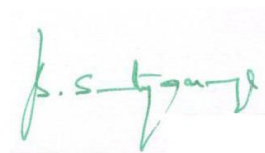| **Item #8.14:** Interim Feedback for the Summer semester of 2017-18 |
| --- |
| **Presented/ Brought forward by:** DQA |
| **Description:**

DQA mentioned that the Interim Feedback Analysis for Summer semester 2017-18 was collected, analyzed and intimated to course handling faculty through HoDs . |

The Director (QA) thanked all the members for spending their valuable time towards the quality enhancement of VTU.

Date of next meeting: First week of September 2018

Member Secretary　　　　　　　　　　　　　　　　　　**CHAIRMAN**
(IQAC Committee)　　　　　　　　　　　　　　　　　　　(IQAC Committee)